

Hillborough Infant and Nursery School



Parents/Carers Code of Conduct

At Hillborough Infant & Nursery School we believe that educating children is a process that involves partnership between parents/guardians, class teachers and the School community. As a partnership, our parents will understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons we continue to welcome and encourage parents/guardians to participate fully in the life of our School.

The purpose of this Code is to provide a reminder to all parents, guardians and visitors to our School about expected conduct. This is so we can continue to flourish, progress and achieve in an atmosphere of mutual understanding.

Guidance

We expect parents, guardians and visitors to:

- Respect and follow our School's rule of "Treat people the way you would like to be treated";
- Approach the School to help resolve any issues of concern. Parent's first point of contact will usually be with their child's teacher;
- Understand that both teachers and parents need to work together for the benefit of their children;
- Demonstrate that **all** members of the School community should be treated with respect and therefore set a good example in their own speech and behaviour;
- Seek to clarify a child's version of events with the School's view in order to bring about a peaceful solution to any issue;
- Correct own child's behaviour especially in public where it could otherwise lead to conflict, aggressive behaviour or unsafe behaviour;
- Work with School to ensure all visitors are kept safe whilst on school premises;
- Avoid using mobile phones whilst on school grounds and especially whilst dropping off collecting their child or children;
- Not enter the school grounds to drop off or collect their child or children before the allocated times;
- Ensure their child and/or children are properly supervised whilst on school grounds;
- Avoid using staff as threats to admonish children's behaviour.

In order to support a peaceful and safe school environment, the School cannot tolerate parents, guardians and visitors exhibiting the following:

- Using offensive language, swearing, cursing, using profane language or displaying temper anywhere on the School premises;
- Making disparaging or libellous comments about any member of the School's staff;
- Defamatory, offensive or derogatory comments regarding the School or any member of School staff/ pupils or parents at the School on Facebook or other social sites. (See Appendix 1). Any concerns you may have about the School must be made through the appropriate channels by speaking to the class teacher, the Headteacher or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned. Please see our Complaints policy (available on the School website) for further details on making a complaint. Further to this no mention of staff names should be used on social media sites;
- Disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, an employee's office, office area or any other area of the school grounds including team matches/events;

- Threatening to do actual bodily harm to a member of School staff, Governor, visitor, fellow parent/guardian or pupil regardless of whether or not the behaviour constitutes a criminal offence;
- Damaging or destroying School property;
- Abusive or threatening e-mails or text/voicemail/phone messages or other written communication;
- Any form of audio recordings of discussions or meetings with School staff or on school premises without express permission;
- Any form of video recording on school premises without express permission (unless it is for school performances which are only for personal use and must not be posted on social media)
- The use of physical aggression towards another adult or child. This includes physical punishment against your own child on School premises;
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).

Should **any** of the above behaviour occur on School premises the School may feel it is necessary to contact the appropriate authorities and, if necessary, even ban the offending adult from entering the School grounds.

This Code of Conduct will also apply to parents, guardians and visitors to our Hillborough Care Club provision.

We trust that parents and guardians will assist our School with the implementation of this Code of Conduct by making all persons responsible for dropping off and collecting children aware of our Code of Conduct. We thank you for your continuing support.

Review

The School will review as appropriate, and at a minimum once in a School year, any sanctions applied in the context of this Code.

Appendix 1

Inappropriate use of Social Network Sites

Social media websites are being used increasingly to fuel campaigns and complaints against schools, Headteachers, school staff, and in some cases other parents/pupils. The Governors of Hillborough Infant & Nursery School considers the use of social media websites being used in this way as unacceptable and not in the best interests of the children or the whole school community.

Any concerns you may have must be made through the appropriate channels by speaking to the class teacher, the Headteacher or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned.

In the event that any pupil or parent/guardian of a child being educated at Hillborough Infant & Nursery School is found to be posting libellous or defamatory comments on Facebook or other social network sites, they will be reported to the appropriate 'report abuse' section of the network site. All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report contact or activity which breaches this. The School will also expect that any parent/guardian or pupil removes such comments immediately.

In serious cases the School will also consider its legal options to deal with any such misuse of social networking and other sites. Additionally, and perhaps more importantly, is the issue of cyber bullying and the use by one child or a parent to publicly humiliate another by inappropriate social network entry. We will take and deal with this as a serious incident of school bullying.