Charging and Remission Policy

Hillborough Infant and Nursery School

Owned and Written by: Finance Manual	**Date:** March 2026
Approved by: Full Governing Body	**Date:** March 2026
Next Review:	**Date:** Spring 2027
This policy has been updated to reflect the General Data Protection Regulation (GDPR) and Data Protection Act 2018, and it supersedes the HM Government Information Sharing Guidance for Practitioners and Managers published in March 2015.	

CHARGING AND REMISSIONS POLICY

The governors of Hillborough Infant and Nursery School adhere to the principle of free education during school hours in a Local Authority maintained school.

We believe that our children benefit from being given a wide range of experiences to enhance the
Curriculum, therefore are occasions when voluntary contributions may be requested from parents towards the cost of:

- Specific School Equipment
- Educational visits

The contribution must be genuinely voluntary and pupils of parents who are unable to contribute may not be discriminated against.

However, we know that many parents cannot afford to make contributions, so it is our policy to provide arrange of activities, both in and out of school, without charging parents excessively or too regularly.

Where there are not enough voluntary contributions to make the activity possible and it is not possible to make up the shortfall, then the activity will be cancelled.

Nursery fees

The Governing Body has agreed the fees in the Terms and Conditions of Accepting a Nursery Place.